

# Leandra E. Ganko

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## Education

Eckerd College, St. Petersburg, FL

\* Bachelor of Science with honors awarded May 1998 \* GPA 3.73

\* Biology major, Visual Arts and Philosophy minors

## Work Experience

Nov. 2004 – Jun. 2007 **Instructional Designer**, University of North Carolina, Friday Center, Chapel Hill, NC

\* Editing and maintenance for 18 semester-based online courses

\* Supply manager for over 60 print-based course manuals

\* Redesigned self-paced courses catalog in 2006 & 2007

Dec. 2001 – Jul. 2004 **Web Designer**, University of Georgia, Georgia Center for Continuing Ed., Athens, GA

\* Design and maintenance of conference registration pages and various intranet duties

\* Designed several Georgia Center departmental websites

\* Featured talent in 30+ chemistry instructional videos; designed 40 illustrations for online chemistry course

Oct. 1999 – Nov. 2001 **Graphic / Web Designer**, University of Georgia Food Services, Athens, GA

\* Redesign and maintenance of UGA Food Services website

\* Featured website, National Association of College & University Food Services (NACUFS), March 2001

\* Designed & printed promotional materials for daily business and special events for 13 campus locations

\* Designed winning "Residence Hall Standard Menu" entry, large school Grand Prize (NACUFS), 2000

## Representative Computer Skills

\* Adobe CS 2 (Photoshop, Illustrator, InDesign, Acrobat)

\* Macromedia Dreamweaver, HTML, Image Ready

\* Quark XPress & Adobe PageMaker

\* BBEdit, Fetch, WS FTP

\* Microsoft Office applications (Publisher, PowerPoint, Excel, Word)

\* Windows XP/Vista and Mac OS X

## Professional Conferences

\* RDU BarCamp, Raleigh, NC, August 2007

\* Creative Suites Conference, Miami Beach, FL, February/March 2007

\* Annual Conference on Distance Teaching and Learning, Madison, WI, August 2006

\* Annual Computing Conference, University of Georgia System, Eatonton, GA, October 2003

## Additional Accomplishments

\* Designed and maintain two personal websites, <http://www.ericandleandra.com> & <http://www.leandraganko.com>

\* Website design for several local artists and the Pastel Society of North Carolina

\* Personal artwork exhibited at several locations in Athens, GA and Chapel Hill, NC